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| Kathryn E. Salmon | | | |
| 1327 SW 57th Ave, Portland, OR, 97221 | | | |
| 503-702-7530 | | | |
| kathrynesalmon@gmail.com | | | |
| PROFESSIONAL PERSON | | | |
| Profile | * More than 5 years’ successful experience in customer service and support with recognized strengths in problem-solving and trouble-shooting, and planning/implementing proactive procedures and systems to avoid problems in the first place. * Possess solid computer skills. * Excellent working knowledge using both IBM and Mac systems; Microsoft Excel, Microsoft Word, Text Edit. * Ability to motivate, and supervise customer service employees. * Experience in the Supervision, Mentoring, and Motivation of a Team of teenagers working on a Computer Related robotics competition. FRC Team 1432 * A team player, and acknowledged as being a Hard Worker. * Good with people, achieving goals, and keeping other on task. | | |
| Synopsis of Achievements | * Increased interest in Robotics in Young Teens * Good at utilizing persuasion/mediation skills. * Proactive planning led to notable increase in morale in all departments. * Drastically reduced several work related problems through motivation and etermination. | | |
| Employment | Allan Lohkamp, Head Mentor, FRC Team 1432 | 2012-Present | |
| Customer Service/ Mentor Representative  * Work with over 13 Young adults increasing self-esteem and happiness in life in 80% of all young adults on the team. * Supporting team members in reaching and achieving somewhat unrealistic goals. * Quickly and effectively solving challenges involving lack of interest from young teens. * Maintain quality control/satisfaction records, constantly seeking new ways to improve customer service. | |  |
|  | Cindy, CEO, Coast to Coast Event Services | | 2013-Present |
|  | Security Services  * Works near famous people on occasion and keeps a professional appearance and manner especially in the presence of famous people. * Trained in providing customers with information about how to purchase tickets and accessories. * 6+ months experience.   ***Selena, Model Coordinator, Pcc Sylvania***  **Model, Customer Service Rep**   * More than 5 years’ successful experience in customer service and support with recognized strengths in problem-solving and trouble-shooting, and planning/implementing proactive procedures and systems to avoid problems in the first place. * Following professional instruction with intimate detail and exceedingly accurate precision. | |  |
| Education | Portland Community College | | 2007-Present |
|  | Associate of Arts Transfer: Graduation Estimation Year: 2014 | |  |
| References Furnished Upon Request | | | |
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